

Paul Memorial Library  
Newfields, New Hampshire  
Board of Trustees Meeting  
Wednesday June 10, 2009

Present: Nancy Nightingale, Librarian; Peter Allen, Trustee; Kim Crisp, Trustee; Loren Hunt, Trustee

Loren Hunt called the meeting to order at 6:35 PM

**Board of trustees General Discussion:**

- ❖ The N.H. State Office of Disabilities has been contacted regarding the specifications for a new handicapped ramp and entrance.
- ❖ Bobby Burns of Newfields N.H. has left a bequest to the library. This includes monies as well as history and genealogy publications.
- ❖ A library policy is being discussed to determine the length of time patrons may keep library materials beyond the due date before a written notice is sent. If there is no response to the written notice there will be consequences which are yet to be determined.
- ❖ Sharing the cost of library passes with another library is still being explored.

**Librarian's Report:**

- ❖ McAfee virus protection will be down loaded to the library computers.
- ❖ One Second Computer will be contacted to address integrity checks and computer back up.
- ❖ The following books have been purchased with the Byrne Memorial Book money: ARTISTS & THEIR GARDENS, ALL NEW SQUARE FOOT GARDENING, and HOT, FLAT & CROWDED.
- ❖ The application has been completed for passes to the Currier Museum of Art .
- ❖ The summer reading program has added a second program to their schedule. On Thursday July 23<sup>rd</sup>, Nancy Lyon from the NE K-9 Search and Rescue will present a free program for 4-12 year olds called "Lostproofing". This program will show children what to do if they become lost and how search & rescue dogs work to find lost people. "Friends of the Library" have offered to make a donation to this organization.
- ❖ EHS student Micala "Micky" Daley-Dolloff was at the library on June 8<sup>th</sup> for community service work. She did a great job dusting and washing the tops of the bookcases in the children's room.

**Building Maintenance:**

- ❖ Repair of the drop off box is almost completed.
- ❖ The State Office of Disabilities will visit the library to assess and report what needs to be done to be in compliance for a handicapped entrance.
- ❖ The trustees are getting quotes from local contractors for the handicapped ramp, repair of the front steps, redirection of the gutters away from the building etc.
- ❖ Mr. Bateman volunteered his time and the use of this backhoe to dig three pits behind the library to determine the type of soil and how it may be impacting the drainage issue. The soil was found to be sand.
- ❖ Michael Woodworth has volunteered to prune the bushes around the library. One of the trustees will be pruning the tree in front of the library.

The meeting adjourned at 8:15 pm.

The next meeting of the Paul Memorial Library Board of Trustees will be Tuesday July 7th 2009.